



**Regular Board Meeting**

Members Present: Andrea Spengler, Sylvester Cleary, Amy Drozdziel, Mervin Fry, Michael LoManto, Michelle Merritt, Carol Woodward

Absent: None

Administration: Renee Garrett – Superintendent, Daniel Grande – MS/HS Principal, Lindsay Marcinelli – Elementary Principal, John Perry– School Business Executive

District Clerk: Kristin Irwin

Other: Scott Hazelton, Jeff Hazel, Kailey McDermott, Dan Grande, Lindsay Marcinelli, Shawn Wright, Anthony Dolce– Dunkirk Observer

**Call to Order**

Carol Woodward opened the meeting at 6:30 pm.

**Pledge to the Flag**

**Presentation**

Long Range Planning Committee – Young and Wright Architects

**Approval of Agenda**

Amy Drozdziel made the motion, seconded by Michael LoManto to approve the agenda.

Agenda Approved

All voted yes.

Supervisory Reports

**Supervisory Reports**

Lindsay Marcinelli reported that November went quickly. Lindsay stated that there was a 97% turnout for Parent/Teacher conferences that were held on zoom or phone call. Lindsay thanked John Perry, Kerrie Pelletter, Kristin Irwin, Rick VanCuren and Julie Christian for going above and beyond always and for continuing to help each other out when needed.

Daniel Grande reported that Deputy Hanner is doing a phenomenal job and is starting to establish relationships with staff and students.

John Perry reviewed the 2022-2023 Budget Calendar.

Scott Hazelton reported that Forestville already had in place the guidelines/regulations that are now being put in place by the state.



Written reports were received from Technology, Cafeteria, Transportation and Building and Grounds Departments.

**Board Reports**

Board Reports

President

Carol Woodward reminded the Board of the following dates:

January Board Workshop – January 13, 2022 (following the Board Meeting)  
Suggestions should be given to Carol.

CCSBA – December 15<sup>th</sup> at the Chautauqua Harbor Hotel with Mark DiFlippio, Director of Section VI Athletics.

Committees

Carol Woodward reported that the following committee meetings are scheduled via Zoom on December 15, 2021:

Audit – 4:30 p.m.

Staff Recognition – 5:30 p.m.

Carol Woodard reported that the Policy Committee scheduled for December 15<sup>th</sup> at 6:30 p.m. has been cancelled.

Superintendent

Renee Garrett reported that the school is applying for another Farm to School Grant. Renee stated this is a \$100,000. grant to be used for a food truck/food trailer.

**Discussion Items**

Youth Recreation

**Old Business**

None

**New Business Consent Agenda**

Michael LoManto made the motion, seconded by Michelle Merritt, upon recommendation of the Superintendent to approve agenda items A-D.

Meeting Minutes

November Minutes  
Approved

- 1) Approve the Board of Education Regular Meeting Minutes of November 4, 2021.



**Financial Items**

- 1) Warrant Summary Report and Claims Auditor Report – November 2021
- 2) Accept the Tax Collector's Report with the amount of \$264,686.20 plus \$5,293.78 in interest to be returned to the Treasurers of Chautauqua County and Cattaraugus Counties for payment.
- 3) The Board of Education keep the limit of \$22,000 for the 2022 year for Senior Citizen Exemptions and Exemptions for the Disabled.

Warrant Summary  
and Claims Auditor  
Report Approved  
November 2021

Tax Collector Report  
Accepted

Senior Citizen &  
Disabled Exemptions  
Approved

**Personnel**

- 1) Approve the change in work hours for the Transportation personnel.
- 2) Approve the following substitutes:  
  
April Lee – Nurse – effective November 15, 2021.  
Emily Schneider – Uncertified Teacher – effective November 16, 2021.  
Max Caccamise – Uncertified Teacher – effective December 13, 2021  
Alicia Schroeder – Uncertified Teacher – effective December 13, 2021.  
Jane Scott – Food Service Helper, Floater Monitor Aide – effective December 10, 2021.
- 3) Approve the unpaid leave:  
  
Bri Betker                      4.0                      November 19, 22, 29, 30, 2021
- 4) Approve the resignation of Bri Betker, Behavior Specialist, effective November 30, 2021.
- 5) Approve the resignation of Julie Hebner, Account Clerk/Deputy District Treasurer, effective November 18, 2021.
- 6) Appoint Kerrie Pelletter as the Deputy District Treasurer with a stipend of \$2000.00 pro-rated, effective November 19, 2021.
- 7) Remove a 1.0 FTE Behavioral Support Specialist position effective December 9, 2021.
- 8) Establish a 1.0 FTE School Guidance Counselor position effective December 10, 2021.
- 9) Remove the appointment of the following:  
  
Renee Garrett – District Treasurer – effective December 5, 2021.  
Julie Hebner – Petty Cash Controller – effective November 18, 2021.

Transportations  
Hours Approved

Substitutes  
Approved

Unpaid Leave  
Approved

B. Betker,  
Resignation,  
Effective 11/30/2021  
Approved

J. Hebner  
Resignation,  
Effective 11/18/2021  
Approved

K. Pelletter, Deputy  
District Treasurer  
Effective 11/19/2021  
Approved

Remove 1.0 FTE  
Behavioral Support  
Specialist Position  
Effective 12/9/2021  
Approved

Establish 1.0 FTE  
School Guidance  
Counselor Position  
Effective 12/10/2021  
Approved

Remove  
Appointments  
Approved

N. Nobles, District  
Treasurer, 2021-22,  
Effective 12/13/2021  
Approved



- 10) Appoint Nathan Nobles as District Treasurer for the 2021-2022 school year effective December 13, 2021.
- 11) Appoint Nathan Nobles as the Petty Cash Controller for the 2021-2022 school year.
- 12) Accept the resignation of James Knoop, Building Custodian, effective December 2, 2020.
- 13) Appoint James Knoop who has completed his 1-year probationary period, to a permanent Director of Facilities position effective December 3, 2021.
- 14) Appoint Jon Feniello, who is a permanently certified, to the non-probationary position of a long term substitute for the English position that is encumbered by an absent teacher, Mr. Frank Prinzi. This appointment is retroactive to November 2, 2021 begin date and is anticipated to end on December 20, 2021. Mr. Feniello will be hired on Step A of the FTA contractual rate, which will be pro-rated.
- 15) Appoint Alyce Fancher, who is permanently certified in English 7-12 to a 1.0 FTE probationary position in the English tenure area effective December 15, 2021. Salary for the 2021-22 school year will be Step G of the FTA contractual rate plus 15 blocks of 3 graduate hours and a Masters and will be pro-rated. The probationary period will begin on December 15, 2021 and conclude on December 14, 2024. The probationary period expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall professional performance review ratings pursuant to Section 3012-c and/or 3012-d of Education Law of either effective of highly effective in at least two (2) of three (3) preceding years; and if the teacher receives in an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for the tenure at that time.
- 16) Appoint Kathryn Caldwell, who is permanently certified in School Counseling to a 1.0 FTE probationary position in the School Counselor tenure area effective January 10, 2022. Salary for the 2021-22 school year will be Step C of the FTA contractual rate plus 15 block of 3 graduate hours and a Masters and will be pro-rated. The probationary period will begin on January 10, 2022 and conclude on January 9, 2026. The probationary period expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall professional performance review ratings pursuant to Section 3012-c and/or 3012-d of Education Law of either effective of highly effective in at least three (3) of four (4) preceding years; and if the teacher receives in an ineffective

N. Nobles Petty  
Cash Controller,  
2021-22,  
Effective 12/13/2021  
Approved

J. Knoop, Building  
Custodian  
Resignation,  
Effective 12/2/2020  
Approved

J. Knoop, Director of  
Facilities, Permanent  
Effective 12/3/2021  
Approved

J. Feniello, Long  
Term Substitute,  
Effective 11/2/2021  
Approved

A. Fancher, ELA 7-  
12 Teacher  
Effective 12/14/2021  
Approved

K. Caldwell, School  
Counselor  
Effective 1/10/2022  
Approved

A. Pontillo, Special  
Education Teacher  
Effective 1/10/2022  
Approved



composite or overall rating in the final year of the probationary period the teacher shall not be eligible for the tenure at that time.

- 17) Appoint Alexa Pontillo, who is provisionally certified in Special Education to a 1.0 FTE probationary position in the Special Education tenure area effective January 10, 2022. Salary for the 2021-22 school year will be Step A of the FTA contractual rate and will be pro-rated. The probationary period will begin on January 10, 2022 and conclude on January 9, 2026. The probationary period expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall professional performance review ratings pursuant to Section 3012-c and/or 3012-d of Education Law of either effective or highly effective in at least three (3) of four (4) preceding years; and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for the tenure at that time.
- 18) Establish a 10-month Floater Monitor Aide position for a bus run to Angola Carrier/North Collins/Baker Hall for six (6) hours per day effective September 1, 2021.
- 19) Appoint Judith Lucas as a 10-month part time Floater Monitor Aide position for 6 hours per day effective September 1, 2021.
- 20) Appoint Jane Scott as a 10-month part time Bus Driver position for 5.0 hours per day effective November 17, 2021. The probationary period will be for a period of 120 work days beginning on November 17, 2021 through an anticipated end date of June 3, 2022.
- 21) Approve the resignation of Anita Stewart, 7.5 hours per day Floater Monitor Aide position, effective December 14, 2021.
- 22) Appoint Anita Stewart as a 10-month Floater Monitor Aide position, which was established at the November 4, 2021 Board of Education meeting, for 4 hours per day, effective December 15, 2021.
- 23) Appoint Justine VanArsdale as a 10-month Floater Monitor Aide position for 7.5 hours per day, pending successful completion of all requirements, effective December 14, 2021. The probationary period will be for a period of 120 work days beginning on December 14, 2021 and anticipated ending date of June 23, 2022.
- 24) Appoint Brian Taber as the Sewer Treatment Operator, stipend \$1705.60 pro-rated effective December 6, 2021.
- 25) Correct the motion made and unanimously passed on July 8, 2021 regarding Ken Lucas, probationary period to be 120 work days anticipated end date of November 16, 2021 to reflect the probationary period 120 work days anticipated
- |   |
|---|
| Establish 10-month Floater Monitor Aide Position, Effective 9/1/2021 Approved |
| J. Lucas, Floater Monitor Aide Effective 9/1/2021 Approved                    |
| J. Scott, Bus Driver Effective 11/17/2021 Approved                            |
- |   |
|---|
| A. Stewart, 7.5 hr. Floater Monitor Aide Resignation, Effective 12/14/2021 Approved |
| A. Stewart, 4.0 hr. Floater Monitor Aide Effective 12/14/2021 Approved              |
| J. VanArsdale, Floater Monitor Aide Effective 12/14/2021 Approved                   |
- |  |
|--|
| B. Taber, Sewer Treatment Operator Stipend, Effective 12/6/2021 Approved |
| K. Lucas, 120 Work Day Change Approved                                   |



end date to be January 4, 2022.

Other

IEP  
Recommendations

1) Approve the following IEP Recommendations # #6571,6815,6428,6875,1532.

2) Adopt the 2022-23 Budget calendar as submitted.

Adopt 2022-2023  
Budget Calendar

3) Authorize the Superintendent to execute a Memorandum of Agreement with the Local United AFL-CIO in regards Groundskeeper rate of pay.

MOA Local United  
AFL-CIO-  
Groundskeeper Rate  
of Pay  
Approved

4) Authorize the Superintendent to execute a Memorandum of Agreement with the Forestville Teachers' Association regarding teachers getting paid to sub during the day.

MOA FTA-Teacher  
paid for Subbing  
Approved

5) Approve Forestville combining with Dunkirk (Host School) and Fredonia for the 2021-2022 Boys Varsity Swimming for Section 6.

Forestville  
Combining Boys  
Varsity Swimming  
2021-22  
Approved

All voted yes.

**Public Comment (Please limit comments to five minutes per person)**

None

**Proposed Executive Session**

Michael LoManto made the motion, seconded by Merv Fry to enter into Executive Session to discuss the employment history of particular persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of particular persons at 7:29 pm.

All voted yes.

Amy Drozdziel made the motion, seconded by Merv Fry to return to regular session at 7:48 pm.

All voted yes.

**Adjournment**

Michael LoManto made the motion, seconded by Amy Drozdziel to adjourn the meeting at 7:48 pm.

All voted yes.



**Correspondence/Information**

CCSBA-Dinner Meeting

Kristin Irwin  
District Clerk

draft